

New Hampshire Real Estate Appraiser Board

Instructions

Incomplete applications will be returned unprocessed

1. Full Name _____
(First) (Middle Name) (Last)

2. Date of Birth: / /

3. Driver's License Number:

4. Legal Resident of: _____

5. Name of Principal Place of Business:

6. Contact Information

	<u>Home</u>	<u>Principal Place of Business</u>
Address		
City, State, Zip Code		
Telephone Number		
Fax Number:		
E-Mail:		

For questions 7 – 10 circle Yes or No. For any questions answered “yes”, attach an additional page providing the details.

7. Have you ever been known by any other name? Yes No

8. Have you ever had an appraiser license, certificate or temporary practice credential refused by any other state?	Yes	No
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9. Have you or any partnership or corporation in which you have, or had, a legal or financial interest, ever been disciplined, sanctioned or fined or had a license, certificate or registration suspended, revoked, surrendered or resigned by the board or agency issuing the license, certificate or registration? Yes No

10. Have you ever been convicted of a felony or of a misdemeanor involving dishonesty, forgery, fraud, misrepresentation or similar offense? Yes No

11. List all states in which you are now licensed or certified:

<u>State</u>	<u>Type of Lic or Cert.</u>	<u>Number</u>	<u>Expiration</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Part II – Assignment

12. Is property to be appraised part of a federally related transaction? Yes No

13. Property(ies) being appraised (attach additional sheets if necessary);

	<u>Property 1</u>	<u>Property 2</u>
Address:	_____	_____
City or Town:	_____	_____
Property Type:	_____	_____

14. What is the estimated completion date of this assignment? _____

15. Client Name: _____

16. Client Address: _____

17. Client Contact Name: _____

Part III – Signature

I understand that I am not allowed to engage in real estate appraisal activity in the State of New Hampshire until my application is approved and I am issued a temporary practice number. I hereby pledge that I will comply with the standards and ethics set forth in RSA 310B, and further state that I understand the types of misconduct for which disciplinary proceedings may be initiated against me as set forth in RSA 310-B.

Signature of Applicant

Date

Part IV – Required Additional Submissions

- ♦ Copy of your current license or certificate
- ♦ A letter of good standing from the state regulatory body which issued your original license
- ♦ Phone number of that state agency: _____
- ♦ A copy of the engagement letter or contract for each assignment which shows the name and address of the appraiser, the name, address and phone number of the client and a list of the properties to be appraised by description of the properties and their addresses.
- ♦ Explanation of any “yes” answers to questions 7 – 10
- ♦ Signed and notarized Irrevocable Consent for Service of Process



New Hampshire Real Estate Appraiser Board

IRREVOCABLE CONSENT FOR SERVICE OF PROCESS

"KNOW ALL PERSONS BY THESE PRESENTS THAT:

I, _____, am a non-resident of the state of New Hampshire, and I am an applicant before the Real Estate Appraiser Board of the state of New Hampshire for a real estate appraiser temporary practice permit.

I agree that my acceptance of a temporary practice permit issued by the New Hampshire Real Estate Appraiser Board is equivalent to an appointment by me of the chair of the Board as my agent for service of a lawful summons, process or pleading in any action or suit against me in any Court in the state issuing the temporary practice permit arising out of my activities as a certified, or licensed appraiser. I further agree that service so made upon the chair of the Board shall have the same legal force and validity as if service had been made on me personally in this state, and I waive any contest to service of process provided that:

1. Notice of the service and a copy of the summons, process or pleading is sent by registered mail by the plaintiff or the plaintiff's attorney to me at the most recent address furnished by me to the Board or to my last known address; and
2. An affidavit of the plaintiff or of the plaintiff's attorney of the mailing is appended to the summons, process or pleading and entered as a part of the return thereof.

I, _____ do hereby certify that the records of my real estate appraisal activity conducted in the State of New Hampshire will be kept at the following address _____, and that they will be available to the New Hampshire Real Estate Appraiser Board chair or the chair's designee during normal business hours.

Signature of Applicant

Date

State of _____

County of _____, SS.

Subscribed and sworn to/affirmed by _____ before me

on this _____ day of _____, 20____

Signed: _____
(Notary Public/Justice of Peace)

My Commission Expires _____